



## ***Job Announcement***

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### ***Tenant Services Counselor***

#### **AGENCY DESCRIPTION**

Community Housing Partnership was formed to develop and implement solutions to homelessness in San Francisco. To achieve this mission, Community Housing Partnership develops and operates permanent, affordable housing with on-site social services. Community Housing Partnership currently owns and/or operates ten housing sites and has three projects in development. Community Housing Partnership also engages in community and economic development including three certified job training programs, a community organizing project and a social enterprise. The organization's annual operating budget is approximately \$15 million. Over half of Community Housing Partnership's 200 staff members were once homeless. For more information, visit [www.chp-sf.org](http://www.chp-sf.org).

#### **JOB SUMMARY**

The Tenant Services Counselor provides support services to formerly homeless tenants who live in a supportive housing building. The services provided are voluntary and include housing retention, counseling, information and referral, crisis intervention, community organizing, case management and service planning. Services are provided within the context of harm reduction practices and follow a peer-based model of care.

#### **QUALIFICATIONS**

- Two years of experience in the provision of social services or equivalent experience.
- Experience providing services to homeless individuals preferred.
- Ability to provide effective services to diverse tenant populations.
- Experience in crisis intervention, conflict resolution, and counseling.
- Experience in organizing groups, group facilitation and group development.
- Demonstrated commitment to help break the cycle of homelessness and poverty and to empower formerly homeless people by involving them in all aspects of CHP.
- Demonstrated ability to work with formerly homeless individuals and those struggling with substance (ab)use and mental health issues and disabilities.
- Strong interest in doing social justice advocacy.
- Administrative and computer skills (MS Word, Excel).
- Ability to speak Spanish or another language spoken by CHP tenants a plus.

#### **COMPENSATION**

Salary depends on experience. CHP provides a competitive salary, benefits and training package.

#### **APPLICATION PROCESS**

Send resume and cover letter to: Human Resources – Job Openings; 280 Turk Street; San Francisco, CA 94102; fax (415) 749-2791; e-mail: [Jobs@chp-sf.org](mailto:Jobs@chp-sf.org)

*Community Housing Partnership is an Equal Opportunity Employer. Formerly homeless people, people with disabilities, women and people of color are encouraged to apply. CHP hiring policies require a background check for all applicants working directly with at-risk people.*